

TITLE 13

PLANNING

Chapters:

13.04 Planning Commission

CHAPTER 13.04

PLANNING COMMISSION

Sections:

13.04.01	Commission created
13.04.02	Recommendations
13.04.03	Terms
13.04.04	Meetings
13.04.05	Secretarial services

13.04.01 Commission created Pursuant to Title 14, Chapter 56, subchapter 4 of the Arkansas Code of 1987 Annotated, as amended, a City Planning Commission is hereby created and shall be bound by, and operate under, and in accordance with the requirements and conditions of said statute. (Ord. No. 94-13, Sec. 1.)

13.04.02 Recommendations Following the completion of adequate studies, through discussion and appropriate public input and disclosure, the Commission shall submit recommendations regarding development and redevelopment policies, general and specific plans, ordinances and regulations to the Mayor and Council. It is the intent that this planning process be continuous and that the Commission will be an ongoing part of the decision-making process relative to development and redevelopment activity in Fairfield Bay. Such studies and recommendations may be initiated by the Planning Commission or may be requested by the Mayor and Council. (Ord. No. 94-13, Sec. 1.)

13.04.03 Terms The Commission shall be comprised of seven members, all appointed by the Mayor with the advice and consent of the City Council. Two members shall be appointed from each ward, the seventh member shall be appointed at large. All members shall be residents of Fairfield Bay. Members shall receive no compensation for Planning Commission service. Terms of members shall be three (3) years, provided that members of the first Commission shall have terms as follows:

Two members shall have one year terms.
Three members shall have two year terms.
Two members shall have three year terms.

Any member may be reappointed to a three year term. Any position vacated by a member shall be filled by the same procedure and for the period remaining in the term of that member. (Ord. No. 94-13, Sec. 1.)

13.04.04 Meetings Regular meeting dates shall be established by the Commission and published in the same manner as other city committees and boards. The Commission shall adopt rules for its own procedure. All meetings shall be open to the public and be subject to Arkansas Code provisions for elected and appointed officials.

An accurate record of all meetings shall be kept, the original being filed in a journal in the City Recorder/Treasurer's office as a permanent record. (Ord. No. 94-13, Sec. 1.)

13.04.05 Secretarial services A competent secretary shall be provided by the city for the purpose of taking notes and other measures at all meetings of the Commission and composing and typing them in order to construct an accurate record of proceedings and actions.

Said secretary shall also assist the chairman and others on the Commission in preparing reports, agendas, correspondence, regulations and other documents or activities that are essential to Commission business. The secretary shall be under the direction of the Recorder/Treasurer. (Ord. No. 94-13, Sec. 1.)

