

RESOLUTION NO. 2025- 44

**A RESOLUTION OF THE CITY COUNCIL OF  
THE CITY OF FAIRFIELD BAY, ARKANSAS,  
ADOPTING POLICY GUIDANCE ON THE  
USE OF ARTIFICIAL INTELLIGENCE  
IN THE PROVISION OF CITY SERVICES;  
AND FOR OTHER PURPOSES**

**WHEREAS**, The State of Arkansas requires municipalities to adopt policy guidelines for the use of Artificial Intelligence in the provision of municipal services; and

**WHEREAS**, The City Council has carefully considered the issues, including discussion at a recent City Council Work Session, and is prepared to adopt the policy attached as its initial Policy Guidance, subject to the Council's periodic review; and

**WHEREAS**, The City Council, by adopting this Policy Guidance, seeks to protect the City's constituents (and their data), to improve government services, and to prepare the City of Fairfield Bay for the emerging "Artificial Intelligence" Economy;


**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF FAIRFIELD BAY, ARKANSAS:**

1. The Mayor of the City of Fairfield Bay, and the Recorder-Treasurer (as Human Resources Director), be, and they are hereby, **AUTHORIZED TO AMEND THE CITY'S PERSONNEL POLICY MANUAL** with the attached "Policy Guidance on Use of Artificial Intelligence."
2. That the City's Personnel Policy Manual be, and it is hereby, **AMENDED, UPDATED, AND REVISED** to include the "Policy Guidance on Use of Artificial Intelligence" as attached hereto (4-page document).
3. The Recorder-Treasurer shall also provide a copy of the updated policy (attached hereto) to each employee no later than the date of the next paycheck following passage of this Resolution, and request that each employee return a receipt for the 4-page "Policy Guidance on Use of Artificial Intelligence" for placement in the personnel file of each employee. Employees hired on an after December 8, 2025,

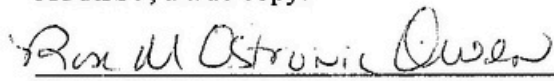
should also receive a copy of the 4-page policy until the Personnel Policy Manual is formally updated to include it.

4. That this Resolution shall take effect on December 8, 2025, and after its passage by the City Council. The Recorder-Treasurer is requested to publish by posting as soon as possible, and by newspaper publication in accordance with her normal schedule. A copy of the 4-page attachment is available for inspection at City Offices.

**SO BE IT RESOLVED AND APPROVED BY THE CITY COUNCIL FOR THE CITY OF FAIRFIELD BAY, ARKANSAS** on this 8<sup>th</sup> day of December, 2025, at a regular Meeting of the City Council.

APPROVED:   
\_\_\_\_\_  
Honorable Seth J. Connell  
Mayor  
City of Fairfield Bay

ATTEST, a true copy:

  
\_\_\_\_\_  
Honorable Rose M. Ostronic Owen  
Recorder-Treasurer

Prepared at the request of Mayor:  
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Rev2: 12/8/25